

**Please Note: All vendors listed have indicated they will serve all regions.
All vendors listed will accept SBCSS Purchase Orders.**

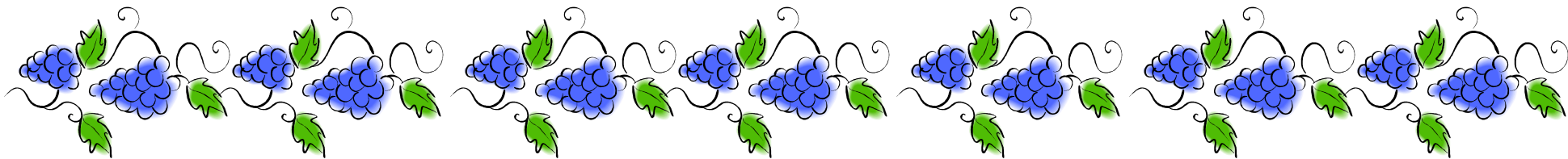


Approved Catering Vendors

Approved vendors good through 6/30/15

<u>Vendor #</u>	<u>Vendor Name</u>	<u>Phone</u>	<u>Fax</u>	<u>Contact</u>
37197-01	Amapola Rico Taco	909-888-6457	909-888-4480	Narcisco Garcia www.ampola-tacos.com
36250-01	Apple Valley Catering	760-887-7520	760-955-6130	Tammy Watson www.applevalleycatering.com
38025-01	Bruce's Coyote Kitchen	760-401-5793	760-366-5221	Bruce Campbell www.brucescoyotekitchen.com
36896-02	Eddie's Cucina Italiana	909-486-8400	909-476-8270	Terrie info@eddiescucina.com
47116-01	Felipe's Catering	909-957-0599	909-890-9611	Felipe DeLaPiedra Felipedelapiedra_50@yahoo.com
51865-01	Gandolfo's Deli	909-886-3213	909-758-9001	Jen Palmer gandolfosrc@gmail.com
51867-01	Gazzolo's Sausage Co Catering	909-886-3213	909-881-3743	Diana Gazzolo www.gazzolos.com
08385-01	Impressions Catering	909-923-8030	909-923-8620	www.impressionscatering.com
51869-01	Jersey Mike's	909-798-5588	909-798-5530	Ashani Peraji redlandsjm@gmail.com
39905-01	Jose's Mexican Food	909-381-8899	909-381-8896	Lindsey Riley sanbernardino@josesmexicanfood.com
39795-01	Kiro's Catering	909-948-5476	909-466-9323	www.kiroscatering.com

Please note: Approved Catering Vendors includes San Bernardino County supported programs. i.e....Sheriff's Dept & ROP's
 This form is on eNet in the Purchasing/Contracts forms folder ... <http://enet.sbcss.k12.ca.us/>



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51866-01	Lucca's Pasta Bar	909-887-5800	909-887-3331	Moe Amin luccapastabar@gmail.com
38834-01	Mariscos Las Brisas	909-615-8455	909-902-5026	berthapl@verizon.net
10181-01	Mc Grath's Catering	951-683-7063	951-683-6481	www.mcgrathscatering.com
37001-01	Olivia's Mexican Restaurant	951-689-2131	951-509-0771	www.oliviasmexicanrestaurant.com
38965-01	Panera Bread	909-762-9452	909-354-3321	Kimberly Hammond www.panera.com
41187-01	Paulina's Mexican Grill	760-955-2661	760-955-2662	Maria Michel www.paulinasmexicangrill.com
51868-01	Pick Up Stix	800-400-7849	949-366-8779	Candance Lace candance.1@pickupstix.com
41292-01	Two Guys Pizza and Pasta	909-862-7700	909-862-2564	va@twoguypizza.net
51864-01	Unique Gourmet Rotisserie Catering	760-952-3155	760-952-3155	Pam Barton info@cookedonsite.com

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4330 Object Code - REFRESHMENTS FOR MEETING AND INSERVICES

Refreshments by SBCSS staff that are pre packaged, purchased by retail (ie: grocery stores). Agenda and sign in sheets/logs are necessary.

5813 Object Code - CATERING

Food items purchased from an establishment whose primary function is the preparation and sale of food (i.e. restaurant, or professional catering company).

3316 Procedure – Events-Meals and Refreshments Meals and refreshments for an event at an SBCSS facility may be provided through any catering service that meets catering guidelines. Refreshments only may be supplied by the department. Full meal services for breakfast, lunch or dinner may be provided by a catering service, school district or ROP. Departments may order and pickup refreshments and meals from any established food vendor that meets the guidelines below. The department will then be responsible for all cleanup associated with meals/refreshments “Meals” will be used to define traditional hot and/or cold entrees associated with breakfast, lunch, and dinner served at conventional times. “Refreshments” will be used to define beverages (coffee, tea, soft drinks, juice), continental breakfast (pastries, muffins, bagels, fruit, etc.) and snacks (cookies, crackers, cheese, chips, pretzels, etc.) which are served during a usual break and are not part of a specific meal.

Catering Guidelines:

1. Catering service must have a current business license and be approved by the County Health Department.
2. Catering service may not be owned or operated by immediate relative(s) of sponsoring department employees.
3. Catering service must check-in at reception desk of facility and must have a reservation number for proper directing for those locations scheduled through Facilities Management.
4. Catering service must perform all necessary food setup and cleanup.
5. If catering service fails to properly cleanup, department will be responsible to do so.
6. Full meal service for fee may not be provided by an SBCSS employee or any vendor owned, in whole or part, by an SBCSS employee.

Districts, partners, and SBCSS departments are responsible for payment to the catering service by purchase order, check or credit card. The method of payment (purchase order, credit card, etc.) must be determined prior to placing the order. An agenda, activity flyer, or other appropriate meeting notice must be submitted with the purchase order or invoice.

Meals and/or refreshments are a reimbursable expense for conferences, workshops/seminars and inservices as described below. An agenda and/or event notice is required as well as a sign-in sheet. ***Meals and/or refreshments are not an approved expenditure for staff meetings.***

Meal Guidelines:

- Breakfast – Only continental breakfasts are permitted at SBCSS facilities. Full breakfasts may be ordered for events which are under contract at an outside facility in conjunction with a conference or workshop (see definitions).
- Lunch – Catered lunch is only permitted if the event begins at or before 10:00 a.m. and concludes at or after 2:00 p.m., or is more than five hours in length and begins no later than 11:00 a.m., even if the cost is included in a registration fee.
- Dinner – Event which begins at or before 5:00 p.m. and extends to or beyond 7:00 p.m.
- Refreshments – May be served at any conference, workshop, seminar or inservice regardless of duration.

Exceptions to the Meal/Refreshment guidelines may be requested in writing and authorized by the Assistant Superintendent, Business Services.

Approved: March 19, 2002

Revised Effective April 1, 2003: December 3, 2002